

**Canberra Netball Association  
CHILD PROTECTION POLICY**

**1. PURPOSE**

- 1.1 The wellbeing of children and young people is of the highest priority to CNA. We are committed to supporting the health and wellbeing of children and young people and to respond appropriately to concerns relating to their safety.
- 1.2 The purpose of this policy is to inform members, staff, officials and volunteers of the CNA's expectations and requirements around the safety and wellbeing of children and young people.

**2. SCOPE**

- 2.1 This policy applies to all members, staff, officials and volunteers involved in CNA programs. For example: our representative program, Net Set Go and the NCNC competition.

**3. AIMS**

- 3.1 This policy aims to ensure that all members, staff, officials and volunteers:
  - a) understand their responsibilities in relation to the protection of children and young people involved with CNA; and
  - b) know the appropriate action to take if they have concerns about the safety of a child or young person.

**4. CHILD SAFETY OFFICER**

- 4.1 CNA will appoint a committee member as the Child Safety Officer each year.
  - 4.2 The Child Safety Officer is responsible for the following:
    - a) Ensuring all adult staff, officials and volunteers are aware of their responsibility to report concerns about the safety of a child or young person.
    - b) Ensuring all adult staff, officials and volunteers are educated on child safety issues that might occur within their areas of responsibility.
    - c) Acting at the point of contact for any reports by staff, officials and volunteers concerning the safety of a child or young person.
    - d) Providing support for staff, officials and volunteers in undertaking their child protection responsibilities and reporting.
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## 5. REPORTING

- 5.1 CNA expects all members, staff, officials and volunteers to comply with their moral and statutory reporting requirements.
- 5.2 Any concerns about the safety of a child or young person should be reported to the Child Safety Officer in the first instance.
- 5.3 In the case of suspected child sexual abuse CNA is required by law to directly report to police. If the Child Safety Officer is not available if/when these concerns materialise, the reporting person should contact police in the first instance.
- 5.4 The Child Safety Officer will take appropriate action in conjunction with the reporting person, if appropriate. These actions might include:
  - a) Gathering further information or observations
  - b) Offering support to the family by way of referral
  - c) Documentation of concerns
  - d) Reporting to Child and Youth Protection Services
- 5.5 As far as possible, the Child Safety Officer and reporting person will maintain strict confidentiality.

## 6. WORKING WITH VULNERABLE PEOPLE (WWVP)

- 6.1 All CNA members, staff, officials and volunteers in regular contact with vulnerable persons at CNA (which includes children and young people) are required to have a valid WWVP registration.
- 6.2 The following roles are responsible for ensuring valid WWVP registrations are held and recorded each year:

CNA Coaching Convenor	Representative coaches
CNA Representative Convenors	Representative team managers
CNA Secretary	Committee members, staff and volunteers

## 7. TRAINING

- 7.1 All CNA coaches are required to complete the *Keeping Children and Young People Safe* online e-learning course provided by the ACT Government (and subsequent reiterations).

## 8. REFERENCES

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<https://www.communityservices.act.gov.au/children-and-families/child-and-youth-protection/keeping-children-and-young-people-safe>

<https://www.accesscanberra.act.gov.au/business-and-work/working-with-vulnerable-people>

<https://www.communityservices.act.gov.au/children-and-families/child-and-youth-protection/child-and-youth-protection-services>

<https://www.onelink.org.au/>

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